


# QUICK GUIDE ON USING THE LIBERTY RECORDER

Created by: Jimmy C Bucci

1. TURN ON COMPUTER(ININSERT CD AT THIS TIME)
2. WHEN PROMPTED. ENTER YOUR PASSWORD THEN PRESS ENTER.
3. THE LIBERTY RECORDER WILL OPEN AUTOMATICALLY.
4. TO START RECORDING PRESS THE **RED BUTTON** ON THE TOP LEFT.



ACTION STATUS RED DOT WILL START TO BLINK.

5. TO MAKE A TIME STAMPED LOG NOTE PRESS **THE (+) KEY** ON THE FAR RIGHT SIDE OF THE KEYBOARD. (NOTE : IF YOU ARE LEFT HANDED YOU CAN USE THE F2 KEY ON THE KEYBOARD)
6. WHEN THE MEETING HAS ENDED TO STOP RECORDING. PRESS THE **STOP BUTTON** . YOUR ACTION STATUS WILL SAY STOPPED AND THE RED DOT WILL NO LONGER BE BLINKING.
7. **BURN ONTO CD:** AFTER YOUR SESSION OR MEETING IS FINISHED.




PRESS THE CD BURN ICON . TO BURN ONTO CD. **WAIT FOR THE BURN STATUS BLUE BAR TO COMPLETE. WAIT FOR BOX TO POP UP.**

8. YOU WILL SEE CD WAS CREATED SUCCESSFULLY. **PRESS OK**
9. (Note: Some Versions Eject Automatically). If Not,



**PRESS THIS ICON** : THE EJECT CD BUTTON. IT WILL EJECT THE CD WHEN COMPLETED.

10. **WAIT FOR THE CD TO EJECT.**
11. **AFTER THE CD EJECTS FROM THE COMPUTER. REMOVE THE CD FROM THE COMPUTER.**
12. NEXT PRESS THE RED X  AT THE FAR TOP CENTER OF THE SCREEN. THIS WILL CLOSE THE LIBERTY RECORDER.
13. FINALLY TURN OFF THE COMPUTER BY PRESSING START TO SHUTDOWN THE COMPUTER.

## EXTRA INFORMATION BELOW ABOUT USING PAUSE

IF YOU NEED TO PAUSE RECORDING.

PRESS THE **PAUSE BUTTON** LOCATED ON THE LEFT SIDE.  . TO COME OUT OF PAUSE **PRESS THE PAUSE AGAIN.**